

SANCTION CHECK LIST

| Region: | Event Type: | Track: | Race Date: |
|--|-------------|---|------------|
| YES | NO | <p>Is Sanction on time? (45 days before event) Postmarked days prior to event.</p> <p>Proper payment enclosed? Amount Due \$</p> <p>Disaster Plan submitted?</p> <p>Approval from Exec/Deputy Steward?</p> | |
| Sanction Application | | <p>Sanction Application</p> <p>Name and address of the applicant</p> <p>Name of organization or person who is requesting the application?</p> <p>Type of event?</p> <p>Date & place of event?</p> <p>Approved course?</p> <p>Spectator or Non-Spectator event?</p> | |
| Supplementary Regulations & Schedule Contents | | <p>Supplementary Regulations & Schedule Contents</p> <p>Name, location, dates, nature & classification of the event?</p> <p>"Held under the SCCA General Competition Rules" conspicuously placed?</p> <p>Name & address of the organizers?</p> <p>Complete description of the event, including length of competitions & classes of cars eligible?</p> <p>Schedules & locations of activities, inspections, meetings & competitions?</p> <p>Name, address, phone & email of registrar or other person to whom entries are sent, opening & closing dates for receipt of entries, when entries will be accepted, entry fee amount?</p> <p>Names of Chief Steward and the Chairman SOM?</p> <p>Manner of awarding trophies & prizes if not per the GCR?</p> <p>Scale hours?</p> | |
| Entry Form | | <p>Entry Form</p> <p>Space for full name, address, member #, license #s for entrant & driver, & region record.</p> <p>Space for full car description?</p> <p>"Held under the SCCA General Competition Rules"</p> <p>Spaces for signatures of entrants & drivers for waiver liability and/or indemnity declarations, acknowledgement of the authority of the GCR, declaration the cars comply with the provisions of the GCR.</p> <p>Person to be notified in case of emergency?</p> <p>Space for sanction numbers assigned to the events?</p> | |
| Driver School | | <p>Driver School</p> <p>Specific groupings listed?</p> <p>3 hours of on course time? 6 hours for a double school?</p> | |
| Regional | | <p>Regional</p> <p>Are all regional only class rules on file?</p> | |
| Nationals | | <p>Nationals</p> <p>45 minutes of practice & qualifying (minimum?)</p> <p>All 30 National classes listed?</p> <p>45 miles?</p> <p>At least 5 race groups?</p> | |
| Double Nationals | | <p>Double Nationals</p> <p>Separate practice and qualifying for each event</p> <p>*Should be held over a 3 day weekend</p> <p>*Must be a separate qualifying session for each event</p> | |
| Misc. | | <p>Misc.</p> <p>Vintage groups?</p> <p>Late warning?</p> <p>Late fee?</p> <p>Applied for insurance?</p> <p>Did you double check everything???</p> | |